

**ARCHITECTURAL REVIEW COMMITTEE**  
OF  
WOODBINE HOMEOWNERS ASSOCIATION  
PHONE 561-840-9225 FAX 561-848-2223  
3000 CASA RIO COURT

The ARC, as currently constituted, is comprised of one representative from each sub-association and meets the 1<sup>st</sup> Monday of the month to approve or disapprove all external changes to individual or common properties and buildings.

The Approval Process - An official ARC application form, which may be obtained from any ARC member, the clubhouse office where the property manager is located or our website online.

The application must be filled out completely and submitted to the ARC for approval.

Construction projects or extensive landscape projects must be accompanied by two (2) copies of drawings completed by an architect, landscape architect, engineer or other person found to be qualified by ARC, that includes all property lines and setbacks. When appropriate, applications must also include a copy of the survey of the property.

ARC forms will be dated when they are received by a representative.

All applications will be approved or disapproved in writing and by signature. Once an application is approved, a copy of all relevant documents, including supporting documentation, drawings and the original application with approving signatures, will be maintained by the management company as part of the Homeowners Association permanent record. A copy of signed approved applications will be returned to the homeowner for his/her personal records.

In the event the ARC shall fail to approve or disapprove any plans and specifications submitted in final and completed form within thirty (30) to forty-five (45) days after written request for approval or disapproval is delivered to the ARC by the owner, then such approval of the ARC shall not be required. However, no building or other structure shall be erected or shall be allowed to remain if built in violation of this Declaration or any Sub-Declaration, or which violates any applicable zoning or building ordinance or regulation.

Sincerely,  
The ARC